

ELLESMERE PORT & DISTRICT LADIES BOWLING LEAGUE

CONSTITUTION

1 Name

- 1.1 The League shall be called the Ellesmere Port & District Ladies Bowling League, hereinafter called 'The League'.

2 Object

- 2.1 The object of the League is to organise, encourage and develop the game amongst Ellesmere Port & District ladies and to play in conformity with the laws of the game as defined by the British Crown Green Bowling Association (BCGBA).

3 Membership

- 3.1 A team wishing to join the League must be duly proposed, seconded, and accepted by the majority of voting members present at the Annual General Meeting (AGM).
- 3.2 Any Club wishing to rejoin the League must declare their intention to do so by or at the February registration meeting.
- 3.3 All Clubs must have at least two officials ie Secretary and Team Captain.

4 Membership Fees

- 4.1 All teams shall pay an Annual Fee plus a Registration Fee per member. Amounts shall be decided at the AGM.
- 4.2 Annual and Registration Fees must be paid to the League at the pre-season meeting which will be held in February each year.

5 Withdrawal From The League

- 5.1 Any team wishing to withdraw from the League must notify the Secretary in writing.
- 5.2 If a team withdraws before the start of the season, they will be entitled to a refund of monies paid.
- 5.3 If a team withdraws during the season, they may be liable for any expenses incurred to that date.
- 5.4 No Club or Team withdrawing from the League shall have any rights over or interest in the property or funds of the League.
- 5.5 If a team withdraws during the course of a season, all their points accrued from the incomplete season will be deleted from the on-line system.

6 Officers Of The League

6.1 Officers of the League shall be the:

- President
- Chair
- Vice-Chair
- Honorary Secretary
- Honorary Treasurer

6.2 Nominations for Officers and other vacancies must be made in writing before the cut-off date for items to be included on the AGM agenda.

6.3 If no nominations are received in writing by that date, nominations shall be accepted from the floor at the AGM.

6.4 All Officers must stand for re-election (by ballot) after three years' continuous service.

6.5 The League Secretary and the Treasurer will each receive an honorarium which amounts shall be decided at the AGM.

7 Executive Committee

7.1 In addition to the Officers, each Club shall elect one member to serve on the Executive Committee. A quorum for this Committee shall be a two-thirds majority at any meeting.

7.2 Each member of the Executive Committee shall have one vote, with the Chair holding a casting vote.

7.3 The Executive Committee shall meet to resolve disputes between teams. Team Captains will notify the League Secretary, in writing, of any disputes or complaints, without delay. The person(s) concerned or a representative from the team(s) concerned may attend the Executive Committee Meeting at which the dispute is to be resolved and have the opportunity to put their case. Only Executive Committee members may vote at this meeting.

8 AGM

8.1 The AGM shall be held each year in November for the election of Officers and to receive reports from the Chairman, Secretary and Treasurer, together with alterations of League rules, the appointment of auditors, acceptance of new teams, all general concerns of the League for the year, and to fix the date of the next AGM.

8.2 No more than 15 months shall elapse between AGMs.

8.3 Items for the Agenda must be received by the Secretary at least 42 days before the AGM (earlier if possible). This date is referred to as the 'Cut-Off Date'.

8.4 Proposals for the AGM may be submitted in the name of the Executive Committee.

- 8.5 Notice of the holding of the AGM, together with the Agenda, including all Proposals, will be provided to the Secretaries of Clubs within 7 days of the cut-off date.
- 8.6 Any amendments to Proposals for the AGM must be received by the Secretary, in writing, 9 days prior to the date of the AGM.
- 8.7 The Secretary will make a copy of all amendments submitted available to each Club in time for their membership to consider them prior to the commencement of the business of the AGM.
- 8.8 All amendments to the Constitution and League Rules must receive a two-thirds majority of all voting members attending, voting on the basis of 'One Club One Vote' at the AGM.

9 Extraordinary General Meetings

- 9.1 An Extraordinary General Meeting may be called at any time by the Chair, or through the Secretary of any Club. A written request, with the reason/s for calling the EGM, will be sent to the Secretary

10 Agendas & Minutes

- 10.1 All meetings of the Executive Committee shall have an agenda and be minuted.
- 10.2 The minutes shall be circulated to the Executive Committee within seven days of the meeting.

11 Finance

- 11.1 All League monies are to be paid into one account.
- 11.2 The financial year end for the League shall be 31 October.
- 11.3 The Treasurer will present annual, audited accounts at the AGM.
- 11.4 Cheques and financial transactions shall be countersigned by at least two Officers of the League.

12 Privacy

- 12.1 The League will adopt a Privacy Policy which conforms with Data Protection Laws.
- 12.2 All teams will be responsible for ensuring that the Privacy Policy is adhered to.

13 Dissolution Of The League

- 13.1 The League shall have the power to wind-up or to amalgamate with any other League. Such winding up or amalgamation shall require the approval of a resolution passed at a General Meeting of the League at which not less than two thirds of the votes cast are in favour.
- 13.2 In the event of dissolution, the Officers shall discharge the League's debts and liabilities.

13.3 Any assets remaining shall be given or transferred as decided at a General Meeting and, failing such a decision, as the Executive Committee shall decide.

14. Safeguarding

14.1 The League is committed to creating a safe and comfortable environment and to safeguarding the welfare of all who participate in its activities.

14.2 Each Club shall have a Safeguarding Officer as mandated by the BCGBA.

14.3 Any issue should, in the first instance, be reported to the member's Captain or Secretary and, if necessary, to the Club Safeguarding Officer.

14.4 If the issue cannot be resolved between Clubs, the matter should be escalated to the Executive Committee. Seven days' notice of the hearing will be given, and all parties shall have the opportunity to present their case.

14.5 The Executive Committee shall have the power to recommend reprimand, match suspension or, in extreme cases, expulsion from the League.

14.7 If the issue cannot be resolved by the Executive Committee, the matter should be escalated to the Cheshire County Bowling Association.

CHANGE LOG

Version 1	22 November 2023	Revised with League Rules and Monies placed in separate documents. Adopted in full at AGM.
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